

MARUTI SUZUKI INDIA LIMITED

CIN: L34103DL1981PLC011375

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NOTICE OF POSTAL BALLOT/E-VOTING

Members are hereby informed that pursuant to the provisions of Section 108, Section 110 and other applicable provisions, if any, of the Companies Act, 2013 (the "**Act**") read with Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014 (the "**Rules**"), including any statutory amendment(s), modification(s), variation(s) or re-enactment(s) thereto, for the time being in force and in accordance with the guidelines issued by the Ministry of Corporate Affairs (the "**MCA**") for holding general meetings/ conducting the process of postal ballot through remote e-Voting, vide General Circulars issued by MCA from time to time (the "**Relevant Circular**"), the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "**Listing Regulations**"), Secretarial Standard - 2 on General Meetings ("**SS-2**") issued by the Institute of Company Secretaries of India and other applicable laws and regulations, if any, the Company has completed dispatch of Postal Ballot Notice dated 17th October, 2023 (the "**Notice**") along with Explanatory Statement, on 17th October, 2023 through electronic mode to all those Members who have registered their email address with their Depository Participant(s) (the "**DPs**") or with KFin Technologies Limited ("**KFin**"), the Registrar and Transfer Agent of the Company ("**RTA**"), as on **Friday, the 13th October, 2023** (the "**Cut-off Date**").

MCA vide the relevant circulars has permitted companies to conduct the Postal Ballot by sending the Notice in electronic form. Accordingly, physical copy of the Notice along with the Postal Ballot Form and pre-paid business reply envelope will not be sent to the Members for this Postal Ballot.

Members are hereby informed that:

- The resolutions pertaining to: (i) approval of Related Party Transaction (ii) create, offer, issue and allot equity shares of the Company on preferential basis for consideration other than cash, as set out in the Notice are to be transacted through Postal Ballot by voting through electronic means only ("**remote e-Voting**") through e-Voting platform provided by KFin.
- The remote e-Voting period commences on **Wednesday, the 18th October, 2023 at 9:00 A.M. (IST)**.
- The remote e-Voting period ends on **Thursday, the 16th November, 2023 at 5:00 P.M. (IST)**. The remote e-Voting facility shall be forth with disabled by KFin after expiry of the said period.
- During this period, only those Members whose names appear in the Register of Members/List of Beneficial Owners maintained by the Depositories, as on the Cut-off Date ie. **Friday, the 13th October, 2023** shall be entitled to cast their vote through remote e-Voting.

A person who is not a Member of the Company as on the said Cut-Off Date, will not be entitled to vote and should treat this Notice, for information purposes only.

- In case of any query/grievance regarding remote e-Voting, Members are requested to write to evoting@kfintech.com or contact KFin at below mentioned details:

Mr. Raj Kumar Kale, KFin Technologies Limited, Selenium Building, Tower - B, Plot 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Rangareddy, Telangana, India - 500032 or call KFin's toll free No. 1800 3094 001.

Members holding shares in physical form, who have not registered/updated their email addresses with the Company, are requested to register/update the same by submitting Form ISR-1 to the RTA (which is available at <https://ris.kfintech.com/clientservices/isc/>); at the above mentioned address.

Members holding shares in electronic form are requested to update their email address and mobile number with their respective DPs.

The Notice is available on the website of the Company at www.marutisuzuki.com, Stock Exchanges i.e. BSE Limited at www.bseindia.com, National Stock Exchange of India Limited at www.nseindia.com, and KFin at <https://evoting.kfintech.com>.

The Result(s) in respect of the Resolution(s) as set out in the Notice, so declared, along with the Scrutinizers' Report will be communicated to the Stock exchanges, not later than Monday, the **20th November, 2023** and will be uploaded on the website of the Company at www.marutisuzuki.com and of KFin at <https://evoting.kfintech.com>. The said Results will also be displayed at the Registered and Corporate Office of the Company.

For Maruti Suzuki India Limited

New Delhi
17th October, 2023

Sanjeev Grover
Executive Vice President & Company Secretary