

**MARUTI SUZUKI INDIA LIMITED**

CIN: L34103DL1981PLC011375

Regd. Off.: Plot No.1, Nelson Mandela Road, Vasant Kunj, New Delhi-110070

Ph.: +91 (11) 46781000, Fax: +91 (11) 46150275

[www.marutisuzuki.com](http://www.marutisuzuki.com), [investor@maruti.co.in](mailto:investor@maruti.co.in)

**NOTICE OF 39<sup>TH</sup> ANNUAL GENERAL MEETING ('AGM') TO BE HELD THROUGH VIDEO CONFERENCE (VC)/OTHER AUDIO VISUAL MEANS (OAVM) AND INFORMATION ON E-VOTING**

1. The AGM of the Members of the Company will be held on Wednesday, the 26<sup>th</sup> August, 2020 at 10:00 a.m. through VC/OAVM, in compliance with the applicable provisions of the Companies Act, 2013 ('Act') and the Rules made thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('Listing Regulations') read with General Circular Nos.14/2020, 17/2020 and 20/2020 dated 8<sup>th</sup> April 2020, 13<sup>th</sup> April 2020 and 5<sup>th</sup> May 2020, respectively, and other circulars issued by the Ministry of Corporate Affairs ('MCA') and SEBI to transact the businesses set forth in the Notice of the Meeting. Members will be able to attend the AGM through VC/OAVM at <https://emeetings.kfintech.com>.
2. The Notice of the AGM and Annual Report have been sent to all the Members whose email addresses are registered with the Company/Depository Participant(s). The aforesaid documents are also be available on the Company's website i.e. [www.marutisuzuki.com](http://www.marutisuzuki.com) and on the website of the Stock Exchanges i.e. [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com).
3. The Company is providing to its members, facility to exercise their right to vote on resolutions proposed to be passed at AGM by electronic means ('remote e-voting'). The Company has engaged the services of Kfin Technologies Pvt Ltd. (KFintech) as the authorised agency to provide remote e-voting facility. Members are requested to click on <https://evoting.karvy.com> for casting the vote.
4. The facility for voting through electronic means will also be made available at the AGM (Insta-Poll) and only those members, who are present in the AGM and have not cast their vote on the resolutions through remote e-voting and are otherwise not barred from doing so, will be eligible to vote during the AGM.
5. Information and instructions including the details of user id and password relating to e-voting have been sent to the members through email. The same login credentials should be used for attending the AGM through VC/OAVM.
6. The details of the remote e-voting are as under:
  - Date and time of commencement of remote e-voting: 23<sup>rd</sup> August, 2020 (9:00 a.m.).
  - Date and time of end of remote e-voting: 25<sup>th</sup> August, 2020 (5:00 p.m.).The remote e-voting shall not be allowed beyond 25<sup>th</sup> August, 2020 (5:00 p.m.).
7. A person, whose name appears in the register of members/beneficial owners as on the cut-off date i.e., 19<sup>th</sup> August, 2020 shall only be entitled to avail the facility of remote e-voting or participation at AGM and voting through insta poll.
8. A person who becomes member of the Company after dispatch of the notice of the meeting and holding shares as on the cut-off date, may obtain the user ID and password by following the detailed procedure as provided in the notice of AGM which is available on Company's website and KFintech's website.
9. The Members who have cast their vote by remote e-voting prior to the meeting may attend the AGM but shall not be entitled to cast their vote again.
10. In case of any queries/ grievances relating to remote e-voting & live webcast, the Members/ Beneficial owners may contact at the following address:

Mr. Raj Kumar Kale , Senior Manager, KFin Technologies Private Limited, Tower- B, Plot 31-32, Selenium Building, Financial District, Nanakramguda, Gachibowli, Hyderabad - 500032, Phone No. 040- 67162222 or at toll free no. 1-800-34-54-001; e-mail- [evoting@kfintech.com](mailto:evoting@kfintech.com) or visit the FAQ's section available at KFintech's website <https://evoting.karvy.com/public/Faq.aspx> Members may also write to the Company Secretary at [investor@maruti.co.in](mailto:investor@maruti.co.in).

**For Maruti Suzuki India Limited**

**New Delhi**  
**05<sup>th</sup> August, 2020**

**Sanjeev Grover**  
**Vice President & Company Secretary**